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1 October 1952

MEMORANDUM FOR: Deputy Director of Training (Special)

SUBJECT: Weekly Activity Report #39 -- 24 Sep - 1 Oct 52

I. OLD ACTIVITIES

- A. Reporting Course No. 2 ended 26 September. The Chief Instructor feels that some revision of the presentation may be necessary in view of the type of student taking the course. Since most of the students have been engaged in reports work at the headquarters level, some of the course material emphasizing case officer responsibility towards reports in the field may have to be re-examined in an effort to provide more emphasis on that coverage pertinent to the job assignments of the students taking the course.
- B. The Order of Battle Course beginning 15 September ended on 24 September. There were 18 students in attendance. A detailed report is being prepared by the Chief Instructor outlining problems and suggesting improvements. The next O/B course is scheduled to begin on 20 October. The problem of suitable space still exists. In the absence of a satisfactory solution, the course will again be presented in room 107, R & S Building.

I. NEW ACTIVITIES

- A. [redacted] of the BOC staff is currently enrolled as a student in the CAL. This is the first step in a program designed to have all instructors in the Basic Training Branch take those courses of Basic Training which they have not previously attended as students. This program is intended to result in a greater understanding on the part of each instructor of the relationship of his particular instructional responsibility to the total Basic Training effort.
- B. [redacted] of the OC Staff was required to take sick leave beginning 29 September because of a serious throat ailment. He is expected to be out for at least a week. This cuts the number of OC instructor personnel to seven. The Chief Instructor is attempting to acquire the temporary part-time services of ex-OC instructors, currently assigned to other courses, to aid in the reading and grading of student papers.

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- C. The Chief Instructor, OC, has taken steps towards a systematic review of the OC training effort with the expectation that this review will result in more efficient administration of the OC program and in recommendations for a revision of the course.



Chief of Basic Training

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